The GST Council Secretariat is looking to engage Consultants on contractual basis for a short period. Details of the positions and terms and conditions for the engagement, eligibility, experience, etc., are as under:

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Name of post</th>
<th>Consultant – Grade 1</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Number of posts</td>
<td>2 (two)</td>
</tr>
<tr>
<td>2</td>
<td>Period of contract</td>
<td>Initial engagement will be for a fixed period but not exceeding 2 years. However, continuation beyond first and subsequent year would be contingent on a satisfactory annual performance review based on clearly defined key performance indicators</td>
</tr>
<tr>
<td>3</td>
<td>Job Description</td>
<td>As per Annexure-I</td>
</tr>
<tr>
<td>4</td>
<td>Educational qualification and experience</td>
<td><strong>Essential:</strong> Master’s Degree in relevant subject or BE/B. Tech or 2 Years PG Diploma in Management or LLB or CA or ICWA <strong>Desirable:</strong> Doctorate, additional qualifications, research experience, published papers and post qualification experience in relevant field <strong>Post-qualification experience:</strong> Minimum 3-8 years of post-qualification experience (<em>Post qualification experience includes upto 3 years for Ph.D. holder, provided no work experience is counted during those 3 years.</em>)</td>
</tr>
<tr>
<td>5</td>
<td>Age Limit</td>
<td>Upper age limit of 45 years (as on the closing date of advertisement)</td>
</tr>
</tbody>
</table>

Other terms and conditions for the engagement of Consultant Grade-1 will be as per the *Procedure and Guidelines for engagement of Consultant/Senior Consultants/Young Professionals* dated 31.03.2019. These guidelines are available on the GST Council website ([www.gstcouncil.gov.in](http://www.gstcouncil.gov.in)).

Submission of application: Application in the format given in Annexure-II, should be sent by email with the subject “Application for Consultant” to [gstc.secretariat@gov.in](mailto:gstc.secretariat@gov.in) before 15.05.2019.
Annexure-I

The Consultants are expected to work on the following broad areas:

1. **Research:**
   a. **Revenue leakages:** Identify various avenues of revenue leakage, suggest policy inputs to curtail it.
   b. **Revenue shortfall analysis:** Study the causes of revenue shortfall in few States, identify structural gaps if any, suggest further policy changes.
   c. **Trend analysis:** Identify trends in tax collection, registrations, eWayBills etc.,
   d. **International VAT Laws comparison:** Study the practices in various tax regimes, identify latest trends and challenges in indirect taxation.
   e. **Preparation of case studies:** Prepare case studies of successful taxation practices in different States.
   f. **Sectoral analyses:** Measure the impact of GST implementation on several sectors of the economy and identify policy interventions that are needed.
   g. **Feedback surveys:** Conduct feedback surveys with stakeholders from trade bodies, tax professionals in different States regularly to help the decision making of the Council.
   h. **Policy effectiveness studies:** Undertake studies to measure the effectiveness of various policy measures that were implemented in the last two years of GST regime.
   i. **Compliance Cost Assessments:** Conduct assessment surveys, studies to measure the burden of compliance on the taxpayers.
   j. **Returns filing analysis:** Study the trends in Returns filing, study the formats of various Returns, Statements and suggest ways to improve and simplify them.
   k. **Big Data analytics:** Undertake data analytics studies on Big Data relating to revenue, taxpayers’ segmentation, identify tax frauds.

2. **Policy:**
   a. **Post-2022 scenario:** As the compensation regime ends in 2022, identify the States which are facing significant shortfall, identify structural/procedural hindrances for these States, suggest policy options to relieve the burden on them.
   b. **Policy options to curtail revenue gaps:** Study the various policy options available to curtail revenue gaps and develop new tools to address this gap based on international experience of various countries.
   c. **Industry/trade linkage:** Act as a bridge between the trade/industry/taxpayers and the government machinery to facilitate the feedback.
   d. **Non-GST items:** Identify the policy option with regard to the items which are presently kept out of GST regime. Suggest a roadmap for their inclusion.

3. **Publication:**
   a. **GST Newsletters:** Preparation of monthly newsletters highlighting various recent updates, news, notifications, judicial Pronouncements etc.,
   b. **Compilation of rulings by AAR:** Develop a single source for compilation of Authorities for Advance Rulings, appellate authorities for quick reference.
   c. **Ready reckoners and other publicity materials:** Develop authentic and up-to-date ready reckoners for Rules, Act, Notifications, Rate schedules for quick reference by the trade.
   d. **Library and Documentation Centre:** Develop and manage the documentation centre and the library with procurement of relevant journals, books, case studies, research articles etc.,
Annexure-II

The persons who fulfil the eligibility conditions may apply in the prescribed format as given below:-

1. **Post**: Consultant (grade-1)

2. **Format of Application**:

   (i) Name:
   (ii) Date of Birth:
   (iii) Address for correspondence:
   (iv) Contact No.: Landline: _____________ Mobile: _____________
   Email:
   (v) Academic Qualification (In reverse order, starting from the latest till 10th standard or equivalent.):

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Degree</th>
<th>Year</th>
<th>Subjects</th>
<th>University/Institute</th>
<th>Class/Division</th>
<th>Distinction (if any)</th>
</tr>
</thead>
</table>

   *Attach Separate copy if required.
   (vi) Professional experience (In reverse order, starting from the latest):
   (vii) List of relevant technical and academic publications:
   (viii) Relevant experience:
      (a) No. of total years of experience and name of organizations.
      (b) Year-wise tasks of similar nature carried out during last three years.
      (c) Relevant experience of working for national/international bodies.
      (d) Works of similar nature in hand and the expected date of completion.
   (ix) A brief note on your suitability for the post:
   (x) Remuneration expected: (in rupees, per month):

   **Name & Signature of the applicant**
   
   Date:
   
   Place: